

Tech Tip Tuesday—May 5, 2026

Reminder: LimoAnywhere is now on GroundXChange

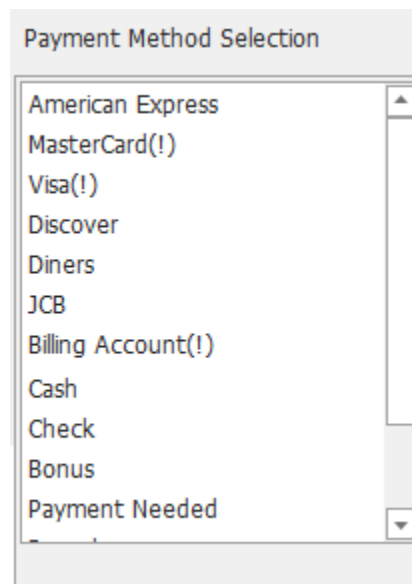
We just wanted to remind you that LimoAnywhere is now fully integrated with GroundXChange for farming out trips.

They had a few teething problems at the beginning but they seem to have all been worked out, so if you have affiliates to whom you farm work, GroundXchange is a great option. Just ask your affiliate for their GroundXchange ID (or to set one up if they haven't already) and then update your Farm Out Agreement to match. If you have any existing trips that were electronically sent via another network (i.e. GNet) you don't have to un-farm them and re-farm them—they can stay the way they are and updates, etc. will still travel through the original network. If you have any questions or need help, please reach out to us at support@liverycoach.com.

Payment Types

Livery Coach has the capability of accepting various payment types, such as American Express, Visa, Account (invoice), cash, check, etc.

All the primary payment types are hard-coded in the system and you can see them on the payment method screen of a trip. If there are certain payment methods you do not accept, you can hide them from this list. You can also add to this list, which will be covered later in this tip.



If there is history of that payment type in the booker or passenger profile, then (!) will appear after that payment type in a trip, such as MasterCard and Visa in the illustration above.

Some of the payment types may need further explanation:

Billing Account—means that you will be sending the client an invoice and will get paid later.

Cash—means that the passenger will hand the chauffeur cash to pay for the trip.

Check—means that the passenger will hand the chauffeur a check (or cheque for our Canadian customers) during the ride. Check does NOT mean that the ride will be paid for later—that's "Billing Account".

Bonus—if you have the optional Livery Coach Bonus/Frequent Flyer module, then bookers can be set up to accumulate credits in their Bonus account based on paid rides—and if they have enough for a ride, then this payment method could be selected.

Payment Needed—what this means depends on how you process credit cards. If you are on a tokenized system, such as GroundPay or EBiz, selecting this payment method starts a process whereby the system will send your customer a request for payment with a secure clickable link. Your customer will click the link and securely and privately enter their credit card information, and, once received, Livery Coach will automatically update the payment method to match the card your customer selected.

If you are on a legacy processing platform, then selecting this method just tells you that you don't yet have a payment method for the trip.

Depending on the type of clients you have, and your business practices, you may want to restrict or hide some of these payment types. For example, maybe you will never accept a check in the car, or you don't have the Bonus module. And while you might take cash in the office, you certainly don't want someone to be able to make a booking on the web and select cash.

To control these selections, navigate to Setup->Maintain->Owner List, select your company, and select the CC and Payment Options tab.

From there, you can **Restrict** the payment method (which leaves it on the selection screen, but appends "(Not Accepted)") after the description, or you can **Hide** it, which removes it from the window completely. In the left window shown below, simply select the payment method you want to edit, click the **Edit** button at the bottom, and pick your options.

Restricted	Hide	Payment Method	Code
<input type="checkbox"/>	<input type="checkbox"/>	American Express	AMEX
<input type="checkbox"/>	<input type="checkbox"/>	MasterCard	M/C
<input type="checkbox"/>	<input type="checkbox"/>	Visa	VISA
<input type="checkbox"/>	<input type="checkbox"/>	Diners	DINERS
<input type="checkbox"/>	<input type="checkbox"/>	JCB	JCB
<input type="checkbox"/>	<input type="checkbox"/>	Billing Account	ACCOUNT
<input type="checkbox"/>	<input type="checkbox"/>	Cash	CASH
<input type="checkbox"/>	<input type="checkbox"/>	Check	CHECK
<input type="checkbox"/>	<input type="checkbox"/>	Bonus	BONUS
<input type="checkbox"/>	<input type="checkbox"/>	Payment Needed	Payment Needed
<input type="checkbox"/>	<input type="checkbox"/>	Paypal	PAYPAL
<input type="checkbox"/>	<input type="checkbox"/>	S&H Green Stamps	SH
<input type="checkbox"/>	<input type="checkbox"/>	auth.net	Authnet
<input type="checkbox"/>	<input type="checkbox"/>	ACH Payment	ACH
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Discover	DISC

Payment Method Restriction Web (BookingTool, iLivery)

- American Express
- MasterCard
- Visa
- Discover
- Diners
- JCB
- Billing Account
- Cash
- Check
- Bonus
- Payment Needed

If you don't want to change the options your agent sees, but do want to restrict certain payment methods from self-service booking (web, iLivery), then use the right window to select those.

Finally, you can also add your own payment types—but it's important to remember that these are for internal reference only. For example, if you create a payment method called Venmo, there is no Venmo integration—this label would just tell you to look (externally) for a Venmo payment and then note it in the trip.